

3rd June 2005

CVDG

Paul Masson
Cycletherapy

Dear Paul

Construction of Mountain Bike Trails in Carron Valley Forest - Phase 1

Further to your e mail dated 13th April 2005 and on behalf of Carron Valley Development Group (CVDG) we are please to accept your offer contained therein.

To summarise the contents and confirm CVDG's terms:

Costs

1. You will provide 20 man days Site supervision & consultancy – all site based.
2. Your fee (per 1) will be £5000.00 To include all expenses.
3. CVDG will provide free local accommodation for your overnight stays.

Roles and responsibilities

1. You are CVDG's Trail Designer and Client Representative on Site. You will liase with CVDG representatives, the Main Contractor & FC Scotland.

You will

2. Flag the existing trail corridor per your detailed design requirements
3. Ensure the satisfactory execution & completion of all works by supervision of the Main Contractor WB Grieve Ltd per CVDG contract document – a copy of which is in your possession.

Scope of works

1. Distribution of supervision days / site attendance to be by mutual agreement however, given that the Main Contractor has indicated an 8 week programme we envisage this being split approximately as follows: Wk No 1: 4 days; Wk No's 2 through 7: 2 days per week; Wk No 8: 4 days.
2. You will use your design discretion *within the context of the contract and provisional sums allowed* however, you also have authority to make changes where unforeseen ground conditions dictate an alternative solution or where a more satisfactory overall design solution can be achieved.
3. You will keep a daily diary recording site activity, length of trail built etc.
4. You will issue variation orders and approve contractor claims / make valuations on behalf of CVDG.
5. You will at all times liaise with CVDG Planning Supervisor & Resident Engineer and any representative of FC Scotland.
6. You will minimise the need for any dayworks and refer to either of the CVDG reps mentioned in 8 for approval of same in the first instance.
7. CVDG have budgeted a £4000.00 contingency sum for these contract works. We would hope that there is more than adequate provision for design execution within the existing Bill of Quantities. You must refer any request

for the use of contingency sums to CVDG at the earliest opportunity.

The foregoing summarises the basis of your engagement. Please acknowledge your acceptance of these terms.

As you know, CVDG have subsequently been successful in obtaining additional funding for enhancement of the current trail and infrastructure (notably signage and car parking). CVDG have various ideas to how this money could best be utilised but would like your input.

To this end, I can now confirm that the pre commencement meeting will take place in Stirling on 16th June @ 10:00hrs. Please refer to the enclosed agenda. If there is anything that you wish to add then please let me know as soon as possible. As this should take no more than 2 hrs we would like you to review our trail ideas at Carron in the afternoon. Please submit your fee for this day in the usual manner.

We look forward to working with you and to the successful conclusion of Phase 1. We are already working on plans for subsequent phases and look forward to your continued involvement.

Kind regards
Yours sincerely

Niall R Thomson
Chairman