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Clarification of a few matters

Niall, Jeremy, Mark, Paul

Following on from a few frantic phone calls and emails in last few days, I thought it best to write down where we are: -

1. **Jeremy** is going to have another look at the PID and emphasize that what is being proposed for construction in 2007 is not mainly red trails. By the end of the proposed project for 2007 **54%** of the total trail network will consist of orange, green and blue trails thus **46%** of the total length will be red graded. This change will reflect the CVDG 2007 project plan more clearly and will highlight that some of current red trails will revert to blue grade under the proposal.
2. **Paul Mason** of Cycletherapy was down at Carron Valley Forest yesterday (Tuesday 17 April) to scope out the areas we are planning to develop for Orange, Green, Blue and Red trails. Niall **Thomson** (CVDG Chairman) who was a principal author of CVDG project plan took Paul over the proposed trail construction. This session will allow **Paul** to pull together a total price for carrying out the Scope and Design works as per the brief given to Paul by Jamie Wright of CVDG.
3. **CSFT** are currently developing the Scope and Design Brief that was presented by CVDG and there is not expected to be any significant **change** other than in the area of Health and Safety with particular reference to the CDM Regulations. There will be a requirement for the Designer (**Paul**) to talk to the Planning Co-ordinator when the pre Tender Health and Safety Plan is being developed.
4. **ALL** – When the Scope and Design Brief is signed off **Paul** will be employed by **CSFT**, this is important to note as **Paul** will only take instruction from **CSFT**. The Brief has in it a regular reporting mechanism where Paul has a duty to report progress and there is a meeting cycle set up to monitor Paul's progress. At these meetings both **FCS** and **CVDG** can make comment (so no one is excluded), this should mean that the report findings that **Paul** will produce should be consistent with the partnership's desires.
5. **Paul** will present his findings by the first week in June 2007 (or perhaps before) so again there is a window there to address any concerns before the documents go to tender in mid July 2007.
6. **Paul** and **FCS** relationship, once the trails (orange, green, blue and red) are flagged for line by **Paul** either individually or in part or as a whole. **Paul** then meets with **Jeremy** to walk over proposed trails to allow discussion on areas of possible conflict e.g. sight lines, junctions etc.
7. After stage 6 **Paul** then gets on with the design works and reports back progress via the process described in stage 4. If features such as the Kelpies Staircase are to be included in the trails we may need to consider chicken routes round them.

I trust that all are happy with the above and we **are** now all clear with how we progress.

Thank you
Jamie
CVDG